

RESOURCE 1: COMPENDIUM OF TOOLS AND GUIDELINES

Many tools and guidelines on CBDRR already exist, including some that specifically promote the participation and inclusion of socially-excluded groups. This compendium gathers together a range of these resources – some global, others specific to Southeast Asia/South Asia and a few specific to Myanmar – for ready reference for DRR practitioners. A number of resources on inclusion aspects during emergency response and post-disaster recovery/rehabilitation are also included. It's important to note that this compendium is not exhaustive – there will be other tools that exist that are not listed here. If you are aware of any particularly useful resources omitted here please share them with myanmar.drr@actionaid.org

	Title of Resource	Description
1	<p>ADPC – CBDRM Field Practitioners handbook By: Asian Disaster Preparedness Centre</p> <p>http://www.adpc.net/igo/category/ID428/doc/2014-xCSf7I-ADPC-12handbk.pdf</p>	<p>This handbook provides step by step guidance to practitioners on designing, planning, implementing and monitoring CBDRR activities and programmes. It comes with a resource pack that explains each step in detail. Many elements in the resource pack refer to processes that need to be considered for inclusion.</p>
2	<p>ARC Training Manual By: ARC Resource Pack</p> <p>http://resourcecentre.savethechildren.se/sites/default/files/documents/arc-trainingmanual-2009.pdf</p>	<p>This resource provides guidance for facilitators or “capacity builders” who will build the capacity of staff in their organisation on child rights and facilitating a child rights-based response in emergencies. Modules cover a broad range of topics from advocacy to programme implementation and design, or specific areas – such as situational analysis or community mobilisation. This resource assumes that the user will have a prior basic understanding of what child protection is and some of the main programmatic interventions in this area.</p>
3	<p>BRACED Community Resilience Assessment Hand book By: BRACED Alliance, Myanmar</p> <p>http://www.braced.org/resources/i/?id=127f0e24-a44a-4468-abca-96db853f6558</p>	<p>A handbook designed to support field teams and practitioners to understand community resilience, building on established vulnerability assessment methodologies. Additional tools for better understanding a wider set of resilience-related issues covering climate change, natural hazards, environmental change, conflict and inclusion are integrated into the handbook.</p>
4	<p>Beneficiary selection and targeting guideline By: Food and Agriculture Cluster Afghanistan</p> <p>http://incrisd.org/resource/Beneficiary_Targeting_FSAC_Afghanistan_April_2013.docx</p>	<p>This resource provides guidance on selecting and prioritizing beneficiaries, facilitating access to assistance for all, geographic coverage, dynamics of exclusion and exploitation and monitoring assistance. It was developed for Afghanistan but is relevant to other countries as well.</p>
5	<p>Child-Centred DRR Toolkit By: Plan International</p> <p>https://plan-international.org/child-centred-disaster-risk-reduction-toolkit</p>	<p>A set of guidelines and training manual on how to conduct Hazard, Capacity and Vulnerability Assessment (HCVA) with children, planning and monitoring child-centred disaster risk reduction, child-centred project/programme design, planning actions with children and supporting them to develop and implement small- scale DRR projects. It also provides guidelines and tools for planning advocacy work with children.</p>

6	<p>Conflict Sensitivity in inclusive CBDRR By: Myanmar Consortium for Community Resilience (MCCR)</p> <p>https://drive.google.com/folderview?id=0ByTf_qhc0acVQnFjckkwdXZIOU0&usp=sharing</p>	<p>A document that explains conflict, conflict analysis and Do No Harm and explains how to ensure a conflict-sensitive approach in CBDRR programme design, implementation and monitoring. Recommendations are provided on how to mainstream conflict sensitivity in within each of the 7 steps of CBDRR.</p>
7	<p>Disability Inclusive community Based disaster risk management: a toolkit for practice in South Asia By: Handicap International</p> <p>http://www.preventionweb.net/files/32279_32279sdpg01light.pdf</p>	<p>This toolkit provides practical guidance for the implementation of disability-inclusive community-based disaster risk management. It aims to support DRM practitioners and policy-makers to ensure community based disaster risk management is inclusive of persons with disabilities.</p>
8	<p>Disaster Risk Management for All: The inclusion of children, elderly people and persons with disabilities By: BMZ – Federal Ministry of Economic Cooperation and Development</p> <p>http://www.preventionweb.net/files/33364_33364inklusionsbroschreeng1.pdf</p>	<p>Annex 2 of this resource outlines specific activities to strengthen the inclusion of children, elderly people and people with disabilities in the different phases of DRR.</p>
9	<p>Establishment of Village Disaster Management Committee Guidelines By: Myanmar Consortium for Community Resilience (MCCR)</p> <p>https://drive.google.com/open?id=0ByTf_qhc0acVUTBUaXN1cTVmY0E</p>	<p>A resource for DRR practitioners to guide the formation of Village Disaster Management Committees (VDMCs), ensuring representation from different commonly socially-excluded groups including women, children/youth, older people and people with disabilities. It also provides content on the roles and responsibilities of VDMC members provides some points to consider in relation to ensuring sustainability of CBDRR initiatives.</p>
10	<p>Gender and Age Marker By: ECHO</p> <p>http://ec.europa.eu/echo/files/policies/sectoral/gender_age_marker_toolkit.pdf</p>	<p>A self-assessment/monitoring tool aimed at helping organisations assess the extent to which the design and implementation of their DRR projects take into account and respond to the different needs and capacities of people according to their age and gender. Elaborated for DRM practitioners involved in programme assessments, programme design, implementation, monitoring and evaluation.</p>
11	<p>Gender and DRR Training Pack By: Oxfam GB</p> <p>http://policy-practice.oxfam.org.uk/publications/gender-and-disaster-risk-reduction-a-training-pack-136105</p>	<p>The training pack aims to promote understanding of how the gender relations that shape women's and men's lives are critical to DRR. It aims to develop users' skills and competencies in addressing gender issues throughout the project cycle, from assessment, analysis, and planning through to implementation, monitoring, and evaluation. Additional focus is given to influencing broader institutional policies and practices through policy and advocacy work.</p>
12	<p>Gender Perspective: Working Together for Disaster Risk Reduction Good Practices and Lessons Learned By: UNISDR and partners</p> <p>http://www.unisdr.org/files/547_gendergoodpractices.pdf</p>	<p>A collection of case studies from across the world including several Asian countries. Examples on making women safer from disasters through empowerment, adapting services, working with men, establishing alliances, supporting their participation in decision-making in relation to activities, plans and policies.</p>

13	<p>IASC Guidelines on Mental Health and Psychosocial support in Emergency settings By: IASC</p> <p>http://www.who.int/mental_health/emergencies/guidelines_iasc_mental_health_psychosocial_june_2007.pdf</p>	<p>These guidelines support humanitarian actors to plan, establish and coordinate a set of minimum multi-sectoral responses to protect and improve people’s mental health and psychosocial well-being during emergencies. The guidelines offer essential advice on how to facilitate an integrated approach to address the most urgent mental health and psychosocial issues in emergency situations.</p>
14	<p>Inclusive Community Risk Assessment guidelines By: Myanmar Consortium for Community Resilience (MCCR)</p> <p>https://drive.google.com/folderview?id=0ByTf_qhc0acVYkxwZGZpLTJEeWM&usp=sharing</p>	<p>A guideline for field practitioners on how to undertake risk assessments (including components of hazard, vulnerability and capacity) with an inclusion “lens”. Tips are provided on how to strengthen inclusion aspects in the risk assessment methodology and tools commonly used by practitioners in Myanmar. The full guideline is available in English and a summary available in Myanmar language.</p>
15	<p>Inclusive DRM Framework and Toolkit By: INCRISD consortium (Handicap International, ActionAid , Oxfam GB)</p> <p>http://incrisd.org/toolkit.php</p>	<p>The toolkit aims to support practitioners to design, implement and monitor inclusive DRM programmes. The toolkit brings together approaches and ideologies of various actors and proposes a lens that helps sensitize practitioners on the complex nature of inclusion. It moves beyond addressing specific categories and looks at inclusive DRM – where “all” are ‘in’ and “safe”. The toolkit also contains a catalogue of existing tools and resources on inclusion, a training module to operationalize the Inclusive DRM Framework, audio-visual training tools and an e-learning module.</p>
16	<p>Integrating Older People – A training of trainers manual for successful mainstreaming of age-friendliness in Canadian Red Cross’ programme in Aceh, Indonesia By: Canadian Red Cross, HelpAge International</p> <p>http://www.rcrc-resilience-southeastasia.org/wp-content/uploads/2016/01/DMDRR-and-Gender-Guidance-Integrating-Older-People.pdf</p>	<p>This training manual provides an explanation of general concepts related to age and the issues faced by older people during a disaster. It provides processes, tips, tools and guidelines on involving older persons in all the phases of the DRM cycle. It addresses the double vulnerability associated with gender and disability.</p>
17	<p>Minimum Standards for Age and Disability Inclusion in Humanitarian Action (Pilot Version) By: Age and Disability Consortium (part of the Age and Disability Capacity Building Programme (ADCAP) comprising CBM, DisasterReady.org, Handicap International, HelpAge International, IFRC, Oxford Brookes University and RedR UK)</p> <p>http://humanitarianresponse.ca/sites/default/files/Minimum_Standards_for_Age_and_Disability_Inclusion_in_Humanitarian_Action.pdf</p>	<p>The Standards are intended to inform the design, implementation, monitoring and evaluation of humanitarian programmes; to strengthen accountability to people with disabilities and older people; and to support advocacy, capacity-building and preparedness measures on age and disability across the humanitarian system. The Minimum Standards consist of eight Key Inclusion Standards and accompanying Sector-specific Standards – Protection; Water, Sanitation And Hygiene; Food Security And Livelihoods Nutrition; Shelter; Settlement And Non-Food Items; Health Emergency Education. This is a pilot document which is open for review and field testing.</p>
18	<p>Myanmar Community Based Disaster Risk Management Manual (2009) By: UNDP & ADPC</p> <p>http://www.adpc.net/v2007/IKM/ONLINE%20DOCUMENTS/downloads/2009/CBDRM_eng.pdf</p>	<p>This manual gives step by step guidance on implementing CBDRR using examples from the Myanmar context, focusing on how to implement a standard CBDRR approach. Whilst the section on risk assessment references gender, disability and age-related vulnerabilities, the manual does not give much concrete guidance on how to include different groups or the considerations that need to be kept in mind when doing so.</p>

19	<p>Older People’s Associations in community disaster risk reduction: a resource book By: HelpAge International</p> <p>http://www.helpage.org/silo/files/older-peoples-associations-in-community-disaster-risk-reduction.pdf</p>	<p>A resource that aims to strengthen the capacity of organisations to work with older people in planning and implementing age-sensitive responses to disasters. It provides suggestions and case studies to guide the development of context-specific responses. Content covers age-friendly information gathering, planning, implementation, networking and advocacy. It includes a step by step guide to forming an Older People’s Association and several checklists.</p>
20	<p>People with disabilities field identification guide (Myanmar language) By: Myanmar Consortium for Community Resilience (MCCR)</p> <p>https://drive.google.com/folderview?id=0ByTf_qhc0acVcm02X2VYSnVTdzA&usp=sharing</p>	<p>An assessment tool designed to help community facilitators and community members identify people with disabilities. It uses simple questions based on the Washington Group, an internationally accepted tool, supported by illustrations of people with different types of impairments (physical, mental, sensorial, intellectual), that people may experience. The aim of the guide is to identify persons who because of impairments and limitations in function, may have more difficulty in engaging in DRR and other community activities. Having identified the likely difficulty, decisions can be made on how to address the issues. Available in Myanmar language only.</p>
21	<p>Participatory Vulnerability Assessment: A step by Step Guide for field staff By: ActionAid</p> <p>https://www.actionaid.org.uk/sites/default/files/doc_lib/108_1_participatory_vulnerability_analysis_guide.pdf</p>	<p>A guideline that explains the concept of vulnerability and how it relates to power dynamics. The resource outlines a step by step methodology to analyse vulnerability and develop action plans to address issues prioritised by communities themselves. Aimed at DRM practitioners working at the community level wishing to link local to national levels using a rights-based approach.</p>
22	<p>Training of Trainers Inclusive CBDRR Training Pack By: Myanmar Consortium for Community Resilience (MCCR)</p> <p>https://drive.google.com/folderview?id=0ByTf_qhc0acVTDBycl8yc3lkRmc&usp=sharing</p>	<p>A training pack aimed at facilitators who will roll out training on inclusive CBDRR to field level practitioners. Key concepts are explained and tips provided for participatory training and inclusive facilitation. The resource explains the different steps of the CBDRR process and how these can be made inclusive of three main groups: women, children and older people.</p>
23	<p>Women’ s Leadership in DRR Booklet (Myanmar language) By: Myanmar Consortium for Community Resilience (MCCR)/Oxfam</p> <p>https://drive.google.com/file/d/0ByTf_qhc0acVOFZqMllwY2pHWDQ/view?usp=sharing</p>	<p>This booklet, targeted at community members (both men and women), covers how and why women may be vulnerable to disasters, why women’s leadership in CBDRR is important, what it means to be a good leader and how communities can encourage and support women’s leadership in DRR. Available in Myanmar language only.</p>