**SESSION 3 – STAKEHOLDER COORDINATION**

**– WITH FOCUS ON THE ENVIRONMENTAL EXPERT**

**Sunday, September 17, 2017**

8:30 – 12:00 (includes 30 min. coffee break)

Expected Time: 180 min (approx. 3 hours)

Facilitators: Dan, Emilia and Sander

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| **TIME** | **TOPIC** | **NOTES** |
| 8:30 - 8:45 | Recap exercise (Emilia) | * Key words - participants, in their groups, have to guess which word is held above their head (major concepts and issues learned the previous day) (15 min) |
| 8:45 - 9:15 | Disaster context and coordination structures: brainstorming in groups (Dan) | * How is the disaster context (5 mins facilitated brainstorming)? * Group work based on the five scenarios from the previous day: participants to list main stakeholders involved in the emergency and jot them down on cards, marking those who are most important (15 min) * Groups then asked to brainstorm around which mechanisms and methods they use communicate and coordinate with these actors (10 min) |
| 9:15 - 10:00 | Disaster context and response system: Ppt presentation followed by group work (Dan) | * Ppt outlining principles of national and international response, actors involved and coordination and information sharing mechanisms; (recap of group work - 10 min) * Group work on coordination and information tools: each group is assigned one of the following tools: OSOCC, VOSOCC, GDACS, Reliefweb, Humanitarian Data Exchange to (10 mins): * Research the tool * Consider how it is useful to the environmental expert * Followed by debrief in plenary by the different groups to the others (10 mins) on the tools * Ppt outlining the cluster approach (5 min) * Group work based on the five scenarios (10 min): * Each group given two clusters relevant for their emergency (Hurricane: nutrition and education; Tailings dam collapse: food security and shelter; Drought: WASH and early recovery; Wildfire: health and emergency telecomms; Pipeline accident: protection and logistics) * They are to prepare three key messages to each of the two clusters, explaining the relevance of environmental issues and environmental impacts to the work of that cluster |
| 10:00 - 10:30 | Coffee break |  |
| 10:30 - 11:00 | Disaster context and response system: Introduction to assessments | * Debrief in plenary on cluster work and key messages (15 mins) * Followed by ppt presentation summarizing environment in disaster context (5 min) * Followed by an introduction to assessments (15 mins) |
| 11:00 - 11:45 | Plan of action (Sander) | * Facilitators hand out the TOR of an environmental expert and urge them to check the UNDAC chapter on Plan of Action * Groups now go to their break-out rooms, where they work on developing a plan of action for their particular scenario (30 min) * One mentor per group then acts as LEMA with groups presenting their plan of action (note: check specifically how the groups propose to link to national mechanisms, processes and groups - on data gathering, in actions and reporting, even in exiting and handover) (15 min) |
| 11:45 - 12:00 | Plenary wrap-up (Sander)  Review of EE Hub and standard TOR for experts (Emilia) | * Wrap-up in plenary where participants and mentors share experiences on the Plan of Action (10 min) * The collectively review the EE Hub and the standard TOR for experts, as well as the typical mission timeline (5 min) |

**Learning Objectives:**

**Disaster context and coordination structures**

* Explain the position and role of an international environmental expert in emergency response
* Identify the key national actors, clusters and stakeholders dealing with environmental incidents and issues, including water management, waste management, drinking water production, agriculture and livelihoods
* Describe the main humanitarian coordination / emergency response mechanisms that are in place/to be established in the context of a humanitarian crisis and relate those to the function and position of environmental experts (including UNDAC and EUCPM teams)
* Record key emergency response coordination mechanisms, information sources and information sharing mechanisms, with focus on those relevant for the environmental expert
* Describe challenges associated with conducting assessments over the disaster timeline
* Recall different types of assessments
* Recall the importance of the Multi-Cluster/Sector Initial Rapid Assessment (MIRA) in the early stages of an emergency
* Recall the Humanitarian Programme Cycle (HPC) concept
* Summarize the cluster approach and describe how the clusters support a more effective humanitarian response as well as addressing cross cutting issues like environment
* Recall the objective of the New Way of Working approach

**Action Points**

* Locate entry points for assessing and addressing environmental issues over the disaster timeline, including addressing environment as a cross-cutting issues
* Compare the role of international responders, experts and mechanisms with those of national and local stakeholders, experts and processes
* Explain the benefits of close cooperation with national actors and structures, recalling the temporary existence and function of international experts
* Demonstrate understanding of the environmental expert profile and terms of reference by developing a plan of action for a fictional scenario, addressing national ownership, handover and exit strategies

**Supporting documents:**

3.1 Recap exercise - premade cards with keywords from Day 1

3.2 PPT presentation consisting of a) disaster context and response system and b) plan of action and ToR

3.3 Terms of Reference, Environmental Expert

3.4 Cards from training bag (20 for each group)

3.5 Handouts with summaries of key tools

**Key reading**

* List of Abbreviations and Acronyms
* Terms of Reference for Environmental Experts: <https://sites.google.com/site/environmentalexpertsguidance/terms-of-reference>
* UNDAC Handbook, Chapter A, D & E: <https://docs.unocha.org/sites/dms/Documents/UNDAC%20Handbook%202013_english_final.pdf>
* New Ways of Working summary <https://www.unocha.org/sites/unocha/files/NWOW%20Booklet%20low%20res.002_0.pdf>
* Multi-Sectoral Initial Rapid Assessment (MIRA) Guidance: <https://interagencystandingcommittee.org/system/files/mira_2015_final.pdf>

**Additional reading**

* The Humanitarian Programme Cycle: <https://interagencystandingcommittee.org/system/files/hpc_reference_module_2015_final_.pdf>
* Operational Guidance for Coordinated Assessments in Humanitarian Crises: <https://interagencystandingcommittee.org/system/files/legacy_files/ops_guidance_finalversion2012.pdf>
* Humanitarian Needs Overview Guidance: <https://www.humanitarianresponse.info/system/files/documents/files/01_hno_guidance_final_en_july2017.pdf>