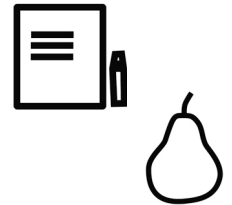


Data Skills Scoping

This interactive session aims to assess a *'data skills baseline'* and *'build a common language around data'*, while collecting input for future programs. Data Skills exist across the organization. Invite all staff from the office. Be inclusive. In advance, recruit and socialize among key stakeholders from various groups.

- **People:** 8 to 40 people
- **Time:** 60 Minutes
- **Difficulty:** Easy
- **Materials:** Flipcharts
Tape
Markers
Multi-coloured large sticky notes
Snacks or fruit



SESSION GOALS

1. Share how data can be used to solve problems by connecting data producers the data consumers.
2. Provide a shared learning space.
3. Casually give an introduction to data literacy and data types in an interactive way.
4. Locate early adopters and data curious

In advance: Ask 3 to 4 people to help guide the session. Explain the goals, formats and outputs for the meeting. Assign them to different areas of the space. Arrange chairs or desks in circle or in small groups. Place welcome signs on the door. Have posters on the wall with each of the key topics:

STATE OF DATA

- Types of data
- Barriers to Data Use
- Opportunities with Data Use

SKILLS SCOPING

- Skills to Learn
- Skills to Share

During the session you will cover the flipcharts with the 'data input' you collected from colleagues. Welcome everyone as they walk into the room. Ask people to put away their laptops and phones. Start and stop on time.

Part 1: Introduction

We are co-creating a global, interactive network of data learners. Everyone has a voice and we try to make it vibrant, inclusive experience.

Introduce why IFRC (your National Society) is focused on data skills (Be brief.)

Ask the group to introduce themselves in 3 sentences or less (name, group, and one sentence share their interest in data.)

Assigned person to take notes of headline topics and put them on a prepared wall chart.

Part 2: Discover the State of Data

- Divide into groups of 6 and ask people to write down the barriers and opportunities for data use. (20 minutes)
- Convene back in plenary and ask each group (not your helper) to share their top 2 items (one key barrier, one key opportunity)
- Ask the group to add these to the wall charts

Part 3: Skill Scoping for Curriculum

- In the same groups, ask the teams to brainstorm for 20 minutes
 - what skills would they like to learn?
 - what skills could they teach each other?
- Return to plenary. Ask people to report back - key observations, explain that this is a way to find out people's learning journey.
- Ask people to put coloured circles on the priority types.

Part 4: Building your local curriculum

Explain that this exercise is to demonstrate how they can inform a data skills curriculum in their workplace all the while building organizational/individual confidence. The purpose is to get them in a leadership position thinking about how to help their organizations use and share data.

- Put all the content on the posters
- Ask for reflections, advise on next steps.

Part 5: End of session

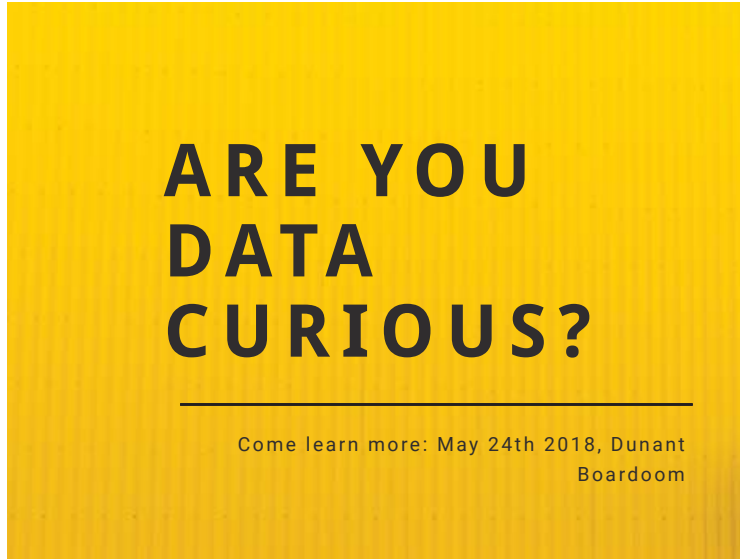
Thank Everyone for coming. Let everyone know that there will be follow-up and that the planning for the first meeting will commence immediately post meeting.

POST-SESSION: ANALYZE, BUILD PLANS, & REPORT BACK

- Document the notes from the posters in an excel chart/google spreadsheet
- Send thank you notes to the helpers and participants with the content collected plus next steps.
- Begin planning the next event about one month out. Be sure to include your key 'informal working group' allies and topical area leaders in the planning.

SAMPLE SIGNS

Thanks to the Canadian Red Cross



Join us for a brown bag lunch with Heather Leson, IFRC Data Literacy Lead, and learn about what the Federation is doing about Data Literacy and what the Red Cross is doing in Information Management

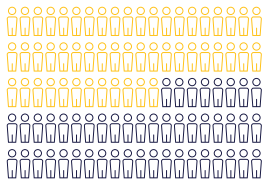


Your Information Management Working Group sent out a survey in April 2018 - thank-you to all who participated. As we promised, in return for your participation we are bringing fun, targeted, educational opportunities to strengthen our internal data culture at CRC, because in 2018, we are all technical

We Are Data Curious

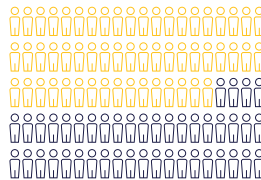
Data Skills survey: April 2018

Data Visualization



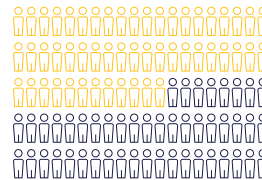
52% are curious about data visualization

Data Analysis



56% are curious about data analysis

Mobile Data Collection



52% are curious about mobile data collection

To learn more, join us in the Dunant Boardroom on the 3rd floor for our inaugural data literacy session!