Title

 Name

 [*(as relevant)* Country/Attorney General/

 Ministry of Interior]

 Cc: [*(as relevant)* NDOs/NDMA]

 Country, \_\_\_\_March 2020

**Letter of intention and call for governmental action to support the** \_\_\_\_\_\_\_\_Red Cross or Red Crescent **preparedness and response efforts for the Coronavirus Disease (COVID-19)**

Your [Excellency],

The \_\_\_\_\_\_\_\_Red Cross or Red Crescent and the International Federation of Red Cross and Red Crescent Societies (the “IFRC”) commend the efforts of your government to respond to the unprecedented challenges facedby the country due to the COVID-19 pandemic. The \_\_\_\_\_\_Red Cross or Red Crescent is working around the clock to [*(as relevant) prevent transmission of the virus, help communities already affected by the outbreak to maintain access to basic social services, and reduce the economic, social and psychological impact on people*].

At the 33rd International Conference of the Red Cross Red Crescent in December 2019, State parties to the Geneva Conventions and Red Cross and Red Crescent Movement components committed to Resolution 3 ‘Time to act: Tackling epidemics and pandemics together’ and to: …“*enable and facilitate Movement components, in accordance with their mandates and capacities and with international law, to contribute to a predictable and coordinated approach to epidemics and pandemics, including effective international cooperation and coordination, and engagement with and support to affected communities*”…

As auxiliary to the public authorities in the humanitarian field and in the respect of the Red Cross Red Crescent Movement’s Fundamental Principles, the \_\_\_\_\_\_\_Red Cross or Red Crescent has been engaging with the [*(as relevant) Ministry of Health, Civil Protection, Ministry of Interior, EOC*] to assist with the implementation of mitigating actions undertaken by the government [*(as relevant) for the prevention, containment and treatment*] of the Coronavirus. In this regard, the recognition of the critical role and responsibilities the \_\_\_\_\_\_Red Cross or Red Crescent is playing to address the humanitarian needs and consequences of the crisis is critical to allow the \_\_\_\_\_\_Red Cross or Red Crescent to operate, fulfil its humanitarian mission and complement governmental efforts.

As such, in line with the mandate provided to the \_\_\_\_Red Cross or Red Crescent through the [(*insert exact name*) Red Cross or Red Cross Law] enacted on (date)] we kindly requests the authorities of [country] to grant the necessary legal facilities to the \_\_\_\_Red Cross or Red Crescent in the preparedness and response phases of COVID-19 and potentially future upcoming disasters, including:

* + **Waiver of movement restriction and exemption of quarantine** for \_\_\_Red Cross or Red Crescent personnel and volunteers
		- to access communities and crisis-hit areas to conduct their life-saving activities and provide humanitarian support to groups in need
		- to access \_\_\_Red Cross or Red Crescent premises such as Country Offices and Logistics Warehouses
	+ **Authorization of import and expedited customs clearance** for humanitarian relief items, non-relief items and equipment (such as personal protective equipment, sanitations supplies, related relief items for health professionals, and non-medical relief items to communities and families whose health and/or livelihood might be affected by the disaster or by related isolation or quarantine requirements)
	+ **Priority landing of airplanes carrying humanitarian assistance supplies**
	+ **Special and simplified custom clearance procedures, and measures in place to prevent delays**
	+ **Provisions for the elimination of customs duties, tariffs or fees**
	+ **Provisions to lift restrictions on humanitarian cash transfers to RCRC**

Further to this, as a key national actor in the preparedness and response efforts, and as auxiliary to the public authorities in the humanitarian field, the \_\_\_\_Red Cross or Red Crescent kindly request to be included in the coordination mechanisms and communication channels put in place in the response efforts to the Covid-19.

We reiterate the commitment and support of the \_\_\_\_Red Cross or Red Crescent and IFRC in providing necessary assistance to your government’s preparedness and response efforts. [As such, we would like to kindly request for a meeting in order to discuss how we can best support your country in the preparation and response to disasters].

The \_\_\_\_Red Cross or Red Crescent and IFRC avail themselves this opportunity to renew to [()the Country Attorney General/Ministry of Interior] the assurance of their highest consideration.

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[Head of CCST] [RC of \_\_\_\_\_\_\_\_ ]