Risk matrix template

**Purpose:** Risk analysis represents an integral part of any emergency response design and implementation, especially in complex environments. Risk analysis and mitigation measures should be planned well ahead by programme team and be considered throughout the whole project cycle.

**How to complete the tool:** Identify all possible risks after consulting with local authorities, representatives from Red Cross/Red Crescent branches, community leaders and beneficiaries, local staff and volunteers.

Risks are classified under 3 broad categories: contextual, programmatic and institutional.

List as many as are relevant to your context. Rank their likelihood form 1 low to 5 high and then identify the likely impact of each risk. Again rank the likelihood 1-5. Use this information to feed into TOOL 3.1.4.2 Risk Register Template which will ask you to identify your planned actions to take control and mitigate against each risk.

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| **Risk** *(and source of information)* | **Likelihood (1 Low- 5 High)** | **Description of impact on programme and (1 Low – 5 High)** | **Potential mitigation measures** |
| **Contextual risk** |
| **Governmental regulations/laws** |  |  |  |
| **Security / access** |  |  |  |
| **External Risks** |  |  |  |
| **Programmatic risk** |
| **Capacity related risks related to funding** |  |  |  |
| **Risks related to using third parties** |  |  |  |
| **Security risk to staff and volunteers** |  |  |  |
| **Security risk to beneficiaries** |  |  |  |
| **Corruption**  |  |  |  |
| **Conflicts within the community**  |  |  |  |
| **Inflation**  |  |  |  |
| **Institutional risk (financial, reputational and strategic risk):** |
| **Accountability, fraud and corruption risks** |  |  |  |
| **Strategic risks for the National Society /the Movement** |  |  |  |
| **Relationship to other actors** |  |  |  |
| **Others** |  |  |  |