

# Learning Journey Action Plan Template

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| **Considerations** | **Planning Details** |
| National Society | *Name of national society* |
| Department/Unit | *Name of department/unit leading* |
| Who Leads? | *Name the facilitators; for online it is best to have two facilitators to support in production* |
| When? | *What are the dates for the learning journey? Please keep in mind if you plan to run the full 6 module learning journey, you should plan for 1-2 weeks in between sessions to allow for practicing tools. The learning journey could be 6 weeks (one week between sessions), 3 months (2 weeks between sessions) or 6 months (one month between sessions).* |
| Format (Online/In Person) | *Is it an online or in person LJ? If online, what platform – MS Teams, Zoom? Will you use Miro, Mural, MS Teams whiteboard, google slides? If in person, where is the proposed venue?* |
| Standalone Learning Journey/Integrated into Planned Event? | *Will the materials be used in a standalone learning journey, or will the tools be integrated into a planned learning event or meeting?* |
| Which modules and materials? | *Will the learning journey include all six modules? Will it highlight specific tools?* |
| Target Audience and recruitment approach? | *Who will be targeted for the learning journey and how will you recruit them* |
| Estimated number of learners | *About how many will you invite to the learning journey?* |
| Resources Needed | *The six-module learning journey facilitation approach suggests purchasing journals/notebooks for each learner. For an in-person session, you may also need meeting supplies (flipchart paper, markets, post it notes, etc.)* |

